

**Services Committee - Library Budget 2024-25**

Saltash Town Council

For the 4 months ended 31 July 2024

<b>Account</b>	<b>Prior YTD 2023/24</b>	<b>Budget Including Virements 2024/25</b>	<b>Actual YTD 2024/25</b>	<b>Budget Available 2024/25</b>
<b>Library Operating Income</b>				
4517 LI Library - Replacement Membership Cards	320	50	3	47
4518 LI Library - Photocopying Fees	964	600	273	327
4524 LI Library Book Sales	261	300	70	230
4526 LI Library Activity Income	180	0	0	0
4529 LI Library Activities Funding Income	0	600	0	600
<b>Total Library Operating Income</b>	<b>1,725</b>	<b>1,550</b>	<b>346</b>	<b>1,205</b>
<b>Library Operating Expenditure</b>				
6900 LI Rates - Library	13,099	16,958	13,099	3,859
6901 LI Water Rates - Library	312	391	115	276
6902 LI Gas - Library	5,196	6,034	646	5,388
6903 LI Electricity - Library	3,946	5,365	638	4,727
6904 LI Fire & Security Alarm - Library	1,016	1,109	199	910
6908 LI Cleaning Materials & Equipment - Library	483	1,990	254	1,736
6909 LI Boiler Service & Maintenance - Library	405	1,218	0	1,218
6910 LI General Repairs & Maintenance - Library	4,324	2,436	574	1,862
6911 LI TV License & PRS - Library	132	460	333	127
6913 LI Refreshment Costs - Library	187	305	3	302
6914 LI Equipment - Library	383	805	487	318
6918 LI Professional Fees (Private Contractors)	6,900	21,460	0	21,460
6920 LI Legionella Risk Assessment - Library	210	532	0	532
6921 LI IT & Office Costs - Library	1,778	1,773	486	1,287
6922 LI Library Activities	2,597	2,544	1,848	696
6975 LI Home Library Service	304	550	12	538
6923 LI PWLB Loan Repayment & Interest	24,477	24,679	12,057	12,622
Library Staff Expenses	24	2,301	0	2,301
<b>Total Library Operating Expenditure</b>	<b>65,775</b>	<b>90,910</b>	<b>30,750</b>	<b>60,160</b>
<b>Total Library Operating Surplus/ Deficit</b>	<b>(64,049)</b>	<b>(89,360)</b>	<b>(30,405)</b>	<b>(58,955)</b>
<b>Library EMF Expenditure</b>				
6971 LI EMF Saltash Library Property Refurbishment	74,859	184,504	60,325	124,179
6972 LI EMF Library Equipment & Furniture	893	8,554	1,145	7,409
6974 LI EMF Library Funding	0	930	0	930
<b>Total Library EMF Expenditure</b>	<b>75,752</b>	<b>193,988</b>	<b>61,469</b>	<b>132,519</b>

<b>Total Library Expenditure (Operational &amp; EMF)</b>	<b>141,527</b>	<b>284,898</b>	<b>92,220</b>	<b>192,678</b>
<b>Total Library Budget Surplus/ (Deficit)</b>	<b>(139,801)</b>	<b>(283,348)</b>	<b>(91,874)</b>	<b>(191,474)</b>

**To/From Reserves & Budget Virements 2024/25**

1. Virement of Staff Salary budget £169,277, Staff Training budget £1,182 & Staff Contingency £5,000 to Personnel budget - P&F 178/23/24

**Key**

- Spending is on target as predicted at this point in the financial year
- Spending is higher than anticipated and needs to be monitored closely
- Budget is overspent - requires investigation and recommend virement