## **Services Committee - Library Budget 2024-25** Saltash Town Council

For the 4 months ended 31 July 2024

4524 LI Library Book Sales   261   300   70   24526 LI Library Activity Income   180   0   0   0   0   0   0   0   0   0	Account	Prior YTD 2023/24	Budget Including Virements 2024/25	Actual YTD 2024/25	Budget Available 2024/25
4518 LI Library - Photocopying Fees 964 600 273 3 4524 LI Library Book Sales 261 300 70 2 4526 LI Library Activity Income 180 0 0 0 4529 LI Library Activity Income 0 600 0 60	Library Operating Income				
4524 LI Library Book Sales   261   300   70   24     4526 LI Library Activity Income   180   0   0     4529 LI Library Activities Funding Income   0   600   0     4529 LI Library Operating Income   1,725   1,550   346   1,750     Total Library Operating Expenditure     6900 LI Rates - Library   13,099   16,958   13,099   3,8     6901 LI Water Rates - Library   312   391   115   2,7     6902 LI Gas - Library   5,196   6,034   646   5,7     6903 LI Electricity - Library   3,946   5,365   638   4,7     6904 LI Fire & Security Alarm - Library   1,016   1,109   199   5,8     6908 LI Cleaning Materials & Equipment - Library   483   1,990   254   1,7     6909 LI Boiler Service & Maintenance - Library   405   1,218   0   1,7     6910 LI General Repairs & Maintenance - Library   4,324   2,436   574   1,7     6911 LI TV License & PRS - Library   132   460   333     6913 LI Refreshment Costs - Library   187   305   3     6914 LI Equipment - Library   383   805   487   3,7     6918 LI Professional Fees (Private Contractors)   6,900   21,460   0   21,460     6920 LI Legionella Risk Assessment - Library   1,778   1,773   486   1,469     6921 LI LIT & Office Costs - Library   1,778   1,773   486   1,469     6922 LI Library Activities   2,597   2,544   1,848   60     6975 LI Home Library Service   304   555   12     6923 LI PWLB Loan Repayment & Interest   24,477   24,679   12,057   12,6     6923 LI PWLB Loan Repayment & Interest   24,477   24,679   12,057   12,6     Library Operating Expenditure   65,775   90,910   30,750   60,7    Total Library Operating Expenditure   65,775   90,910   30,750   60,7    Total Library Operating Surplus / Deficit   (64,049)   (89,360)   (30,405)   (58,9    Library EMF Expenditure   65,775   90,910   30,750   60,7    Total Library Staff Expenditure   65,775   90,910   30,750   60,7	4517 LI Library - Replacement Membership Cards	320	50	3	47
A526 LI Library Activity Income   180	4518 LI Library - Photocopying Fees	964	600	273	327
Total Library Operating Income         1,725         1,550         346         1,725           Library Operating Expenditure         1,725         1,550         346         1,725           6900 LI Rates - Library         13,099         16,958         13,099         3,8690           6901 LI Water Rates - Library         312         391         115         2           6902 LI Gas - Library         5,196         6,034         646         5,365         638         4,7690           6904 LI Fire & Security Alarm - Library         1,016         1,109         199         5         6908 LI Cleaning Materials & Equipment - Library         483         1,990         254         1,76990 LI Boiler Service & Maintenance - Library         405         1,218         0         1,6990 LI Boiler Service & Maintenance - Library         405         1,218         0         1,6910 LI General Repairs & Maintenance - Library         405         1,218         0         1,6911 LI TV License & PRS - Library         132         460         333         3         33         3         33         460         333         3         3         34         460         333         3         3         3         3         3         3         3         3         3         3         3         3 <td>4524 LI Library Book Sales</td> <td>261</td> <td>300</td> <td>70</td> <td>230</td>	4524 LI Library Book Sales	261	300	70	230
Total Library Operating Income         1,725         1,550         346         1,350           Library Operating Expenditure         6900 LI Rates - Library         13,099         16,958         13,099         3,86901 LI Water Rates - Library         312         391         115         3,6901 LI Water Rates - Library         5,196         6,034         646         5,365         638         4,7         6902 LI Gas - Library         5,196         6,034         646         5,365         638         4,7         6903 LI Electricity - Library         3,946         5,365         638         4,7         6904 LI Fire & Security Alarm - Library         1,016         1,109         199         5         6904 LI Fire & Security Alarm - Library         483         1,990         254         1,7         6904 LI Geaning Materials & Equipment - Library         483         1,990         254         1,7         6908 LI Cleaning Materials & Equipment - Library         405         1,218         0         1,2         6909 LI Boiler Service & Maintenance - Library         405         1,218         0         1,2         6909 LI Cleaning Materials & Equipment - Library         432         2,436         574         1,6         6911 LI TV License & PRS - Library         132         460         333         33         346         574         1,6         6911 LI TV License &	4526 LI Library Activity Income	180	0	0	0
Library Operating Expenditure  6900 LI Rates - Library  6901 LI Water Rates - Library  512  391  115  29692 LI Gas - Library  5,196  6,034  646  5,365  6938  4,76903 LI Electricity - Library  3,946  5,365  6938  4,76904 LI Fire & Security Alarm - Library  1,016  1,109  199  6908 LI Cleaning Materials & Equipment - Library  483  1,990  254  1,76909 LI Boiler Service & Maintenance - Library  405  1,218  0  1,26910 LI General Repairs & Maintenance - Library  4,324  2,436  574  1,86911 LI TV License & PRS - Library  132  460  333  6913 LI Refreshment Costs - Library  187  305  3  3  6914 LI Equipment - Library  383  805  487  391  6918 LI Professional Fees (Private Contractors)  6,900  21,460  0  21,460  6920 LI Legionella Risk Assessment - Library  1,778  1,773  486  1,76922 LI Library Activities  2,597  2,544  1,848  6975 LI Home Library Service  304  550  12  5923 LI PWLB Loan Repayment & Interest  24,477  24,679  12,057  12,6  10tal Library Operating Expenditure  65,775  90,910  30,750  60,7  Total Library Operating Surplus/ Deficit  64,049)  (89,360)  (30,405)  (58,9)  Library EMF Expenditure	4529 LI Library Activities Funding Income	0	600	0	600
6900 LI Rates - Library       13,099       16,958       13,099       3,6901         6901 LI Water Rates - Library       312       391       115       2         6902 LI Gas - Library       5,196       6,034       646       5,3         6903 LI Electricity - Library       3,946       5,365       638       4,7         6904 LI Fire & Security Alarm - Library       1,016       1,109       199       9         6908 LI Cleaning Materials & Equipment - Library       483       1,990       254       1,7         6909 LI Boiler Service & Maintenance - Library       405       1,218       0       1,2         6910 LI General Repairs & Maintenance - Library       4,324       2,436       574       1,8         6911 LI TV License & PRS - Library       132       460       333       3         6913 LI Refreshment Costs - Library       187       305       3       3         6914 LI Equipment - Library       383       805       487       3         6918 LI Professional Fees (Private Contractors)       6,900       21,460       0       21,460         6920 LI Legionella Risk Assessment - Library       1,778       1,773       486       1,2         6921 LI IT & Office Costs - Library       1,746       550	Total Library Operating Income	1,725	1,550	346	1,205
6900 LI Rates - Library       13,099       16,958       13,099       3,6901         6901 LI Water Rates - Library       312       391       115       2         6902 LI Gas - Library       5,196       6,034       646       5,3         6903 LI Electricity - Library       3,946       5,365       638       4,7         6904 LI Fire & Security Alarm - Library       1,016       1,109       199       9         6908 LI Cleaning Materials & Equipment - Library       483       1,990       254       1,7         6909 LI Boiler Service & Maintenance - Library       405       1,218       0       1,2         6910 LI General Repairs & Maintenance - Library       4,324       2,436       574       1,8         6911 LI TV License & PRS - Library       132       460       333       3         6913 LI Refreshment Costs - Library       187       305       3       3         6914 LI Equipment - Library       383       805       487       3         6918 LI Professional Fees (Private Contractors)       6,900       21,460       0       21,460         6920 LI Legionella Risk Assessment - Library       1,778       1,773       486       1,2         6921 LI IT & Office Costs - Library       1,746       550	Library Operating Expenditure				
6902 LI Gas - Library       5,196       6,034       646       5,369         6903 LI Electricity - Library       3,946       5,365       638       4,7         6904 LI Fire & Security Alarm - Library       1,016       1,109       199       5         6908 LI Cleaning Materials & Equipment - Library       483       1,990       254       1,7         6909 LI Boiler Service & Maintenance - Library       405       1,218       0       1,2         6910 LI General Repairs & Maintenance - Library       4,324       2,436       574       1,8         6911 LI TV License & PRS - Library       132       460       333       3         6913 LI Refreshment Costs - Library       187       305       3       3         6914 LI Equipment - Library       383       805       487       3         6918 LI Professional Fees (Private Contractors)       6,900       21,460       0       21,4         6920 LI Legionella Risk Assessment - Library       210       532       0       3         6921 LI IT & Office Costs - Library       1,778       1,773       486       1,2         6975 LI Home Library Service       304       550       12       5         6923 LI PWLB Loan Repayment & Interest       24,477       24,67		13,099	16,958	13,099	3,859
6903 LI Electricity - Library       3,946       5,365       638       4,7         6904 LI Fire & Security Alarm - Library       1,016       1,109       199       9         6908 LI Cleaning Materials & Equipment - Library       483       1,990       254       1,7         6909 LI Boiler Service & Maintenance - Library       405       1,218       0       1,2         6910 LI General Repairs & Maintenance - Library       4,324       2,436       574       1,         6911 LI TV License & PRS - Library       132       460       333         6913 LI Refreshment Costs - Library       187       305       3       3         6914 LI Equipment - Library       383       805       487       3         6918 LI Professional Fees (Private Contractors)       6,900       21,460       0       21,460         6920 LI Legionella Risk Assessment - Library       210       532       0       3         6921 LI IT & Office Costs - Library       1,778       1,773       486       1,2         6922 LI Library Activities       2,597       2,544       1,848       6         6975 LI Home Library Service       304       550       12       5         6923 LI PWLB Loan Repayment & Interest       24,477       24,679	6901 LI Water Rates - Library	312	391	115	276
6904 LI Fire & Security Alarm - Library 6908 LI Cleaning Materials & Equipment - Library 483 1,990 254 1,7 6909 LI Boiler Service & Maintenance - Library 405 1,218 0 1,218 0 1,26910 LI General Repairs & Maintenance - Library 4,324 2,436 574 1,6911 LI TV License & PRS - Library 132 460 333 6913 LI Refreshment Costs - Library 187 6914 LI Equipment - Library 383 805 487 6918 LI Professional Fees (Private Contractors) 6,900 21,460 0 21,460 0 21,460 0 21,460 0 21,460 0 21,460 0 21,460 0 21,460 0 21,460 6920 LI Legionella Risk Assessment - Library 210 532 0 6921 LI IT & Office Costs - Library 1,778 1,773 486 1,26922 LI Library Activities 2,597 2,544 1,848 6975 LI Home Library Service 304 550 12 6923 LI PWLB Loan Repayment & Interest 24,477 24,679 12,057 12,6 6923 LI PWLB Loan Repayment & Interest 24,477 24,679 12,057 12,6 Library Staff Expenses 24 2,301 0 2,3  Library EMF Expenditure 6971 LI EMF Saltash Library Property Refurbishment 74,859 184,504 60,325 124,679	6902 LI Gas - Library	5,196	6,034	646	5,388
6908 LI Cleaning Materials & Equipment - Library       483       1,990       254       1,76909 LI Boiler Service & Maintenance - Library       405       1,218       0       1,26910 LI General Repairs & Maintenance - Library       4,324       2,436       574       1,86911 LI TV License & PRS - Library       132       460       333       33       33       33       33       33       33       33       34       305       3       33       33       33       34       305       3       33       33       34       305       3       33       33       34       305       3       33       33       33       34       305       3       33       33       34       305       3       33       33       34       305       3       33       33       34       305       3       33       34       305       3       33       34       305       487       33       34       305       487       33       34       305       487       33       33       34       305       487       33       34       305       487       32       486       47       302       487       302       487       302       487       302       486       1,24	6903 LI Electricity - Library	3,946	5,365	638	4,727
6909 LI Boiler Service & Maintenance - Library 405 1,218 0 1,336 574 1,6910 LI General Repairs & Maintenance - Library 4,324 2,436 574 1,6911 LI TV License & PRS - Library 132 460 333 6913 LI Refreshment Costs - Library 187 305 3 3 6914 LI Equipment - Library 383 805 487 6918 LI Professional Fees (Private Contractors) 6,900 21,460 0 2	6904 LI Fire & Security Alarm - Library	1,016	1,109	199	910
6910 LI General Repairs & Maintenance - Library       4,324       2,436       574       1,8         6911 LI TV License & PRS - Library       132       460       333         6913 LI Refreshment Costs - Library       187       305       3         6914 LI Equipment - Library       383       805       487         6918 LI Professional Fees (Private Contractors)       6,900       21,460       0       21,460         6920 LI Legionella Risk Assessment - Library       210       532       0       5         6921 LI IT & Office Costs - Library       1,778       1,773       486       1,3         6922 LI Library Activities       2,597       2,544       1,848       6         6975 LI Home Library Service       304       550       12       5         6923 LI PWLB Loan Repayment & Interest       24,477       24,679       12,057       12,6         Library Staff Expenses       24       2,301       0       2,3         Total Library Operating Expenditure       65,775       90,910       30,750       60,7         Total Library Expenditure       64,049)       (89,360)       (30,405)       (58,9         Library EMF Expenditure       6971 LI EMF Saltash Library Property Refurbishment       74,859       184,504	6908 LI Cleaning Materials & Equipment - Library	483	1,990	254	1,736
6911 LI TV License & PRS - Library       132       460       333         6913 LI Refreshment Costs - Library       187       305       3         6914 LI Equipment - Library       383       805       487         6918 LI Professional Fees (Private Contractors)       6,900       21,460       0       21,460         6920 LI Legionella Risk Assessment - Library       210       532       0       5         6921 LI IT & Office Costs - Library       1,778       1,773       486       1,3         6922 LI Library Activities       2,597       2,544       1,848       6         6975 LI Home Library Service       304       550       12       5         6923 LI PWLB Loan Repayment & Interest       24,477       24,679       12,057       12,6         Library Staff Expenses       24       2,301       0       2,3         Total Library Operating Expenditure       65,775       90,910       30,750       60,7         Total Library Operating Surplus/ Deficit       (64,049)       (89,360)       (30,405)       (58,9         Library EMF Expenditure       6971 LI EMF Saltash Library Property Refurbishment       74,859       184,504       60,325       124,7	6909 LI Boiler Service & Maintenance - Library	405	1,218	0	1,218
6913 LI Refreshment Costs - Library       187       305       3         6914 LI Equipment - Library       383       805       487         6918 LI Professional Fees (Private Contractors)       6,900       21,460       0       21,460         6920 LI Legionella Risk Assessment - Library       210       532       0       5         6921 LI IT & Office Costs - Library       1,778       1,773       486       1,2         6922 LI Library Activities       2,597       2,544       1,848       6         6975 LI Home Library Service       304       550       12       5         6923 LI PWLB Loan Repayment & Interest       24,477       24,679       12,057       12,6         Library Staff Expenses       24       2,301       0       2,3         Total Library Operating Expenditure       65,775       90,910       30,750       60,7         Total Library Operating Surplus/ Deficit       (64,049)       (89,360)       (30,405)       (58,9         Library EMF Expenditure       6971 LI EMF Saltash Library Property Refurbishment       74,859       184,504       60,325       124,7	6910 LI General Repairs & Maintenance - Library	4,324	2,436	574	1,862
6914 LI Equipment - Library       383       805       487       3         6918 LI Professional Fees (Private Contractors)       6,900       21,460       0       21,4         6920 LI Legionella Risk Assessment - Library       210       532       0       5         6921 LI IT & Office Costs - Library       1,778       1,773       486       1,2         6922 LI Library Activities       2,597       2,544       1,848       6         6975 LI Home Library Service       304       550       12       5         6923 LI PWLB Loan Repayment & Interest       24,477       24,679       12,057       12,6         Library Staff Expenses       24       2,301       0       2,3         Total Library Operating Expenditure       65,775       90,910       30,750       60,7         Total Library Operating Surplus/ Deficit       (64,049)       (89,360)       (30,405)       (58,9         Library EMF Expenditure       6971 LI EMF Saltash Library Property Refurbishment       74,859       184,504       60,325       124,7	6911 LI TV License & PRS - Library	132	460	333	127
6918 LI Professional Fees (Private Contractors)       6,900       21,460       0       21,460         6920 LI Legionella Risk Assessment - Library       210       532       0       8         6921 LI IT & Office Costs - Library       1,778       1,773       486       1,2         6922 LI Library Activities       2,597       2,544       1,848       6         6975 LI Home Library Service       304       550       12       5         6923 LI PWLB Loan Repayment & Interest       24,477       24,679       12,057       12,6         Library Staff Expenses       24       2,301       0       2,3         Total Library Operating Expenditure       65,775       90,910       30,750       60,7         Total Library Operating Surplus/ Deficit       (64,049)       (89,360)       (30,405)       (58,9         Library EMF Expenditure       6971 LI EMF Saltash Library Property Refurbishment       74,859       184,504       60,325       124,7	6913 LI Refreshment Costs - Library	187	305	3	302
6920 LI Legionella Risk Assessment - Library       210       532       0       8         6921 LI IT & Office Costs - Library       1,778       1,773       486       1,2         6922 LI Library Activities       2,597       2,544       1,848       6         6975 LI Home Library Service       304       550       12       8         6923 LI PWLB Loan Repayment & Interest       24,477       24,679       12,057       12,6         Library Staff Expenses       24       2,301       0       2,3         Total Library Operating Expenditure       65,775       90,910       30,750       60,7         Total Library Operating Surplus/ Deficit       (64,049)       (89,360)       (30,405)       (58,9         Library EMF Expenditure       6971 LI EMF Saltash Library Property Refurbishment       74,859       184,504       60,325       124,7	6914 LI Equipment - Library	383	805	487	318
6921 LI IT & Office Costs - Library       1,778       1,773       486       1,2         6922 LI Library Activities       2,597       2,544       1,848       6         6975 LI Home Library Service       304       550       12       5         6923 LI PWLB Loan Repayment & Interest       24,477       24,679       12,057       12,6         Library Staff Expenses       24       2,301       0       2,3         Total Library Operating Expenditure       65,775       90,910       30,750       60,7         Total Library Operating Surplus/ Deficit       (64,049)       (89,360)       (30,405)       (58,9)         Library EMF Expenditure       6971 LI EMF Saltash Library Property Refurbishment       74,859       184,504       60,325       124,7	6918 LI Professional Fees (Private Contractors)	6,900	21,460	0	21,460
6922 LI Library Activities       2,597       2,544       1,848       6         6975 LI Home Library Service       304       550       12       5         6923 LI PWLB Loan Repayment & Interest       24,477       24,679       12,057       12,6         Library Staff Expenses       24       2,301       0       2,3         Total Library Operating Expenditure       65,775       90,910       30,750       60,7         Total Library Operating Surplus/ Deficit       (64,049)       (89,360)       (30,405)       (58,9         Library EMF Expenditure         6971 LI EMF Saltash Library Property Refurbishment       74,859       184,504       60,325       124,7	6920 LI Legionella Risk Assessment - Library	210	532	0	532
6975 LI Home Library Service       304       550       12       5         6923 LI PWLB Loan Repayment & Interest       24,477       24,679       12,057       12,6         Library Staff Expenses       24       2,301       0       2,3         Total Library Operating Expenditure       65,775       90,910       30,750       60,7         Total Library Operating Surplus/ Deficit       (64,049)       (89,360)       (30,405)       (58,9         Library EMF Expenditure         6971 LI EMF Saltash Library Property Refurbishment       74,859       184,504       60,325       124,7	6921 LI IT & Office Costs - Library	1,778	1,773	486	1,287
6923 LI PWLB Loan Repayment & Interest       24,477       24,679       12,057       12,6         Library Staff Expenses       24       2,301       0       2,3         Total Library Operating Expenditure       65,775       90,910       30,750       60,7         Total Library Operating Surplus/ Deficit       (64,049)       (89,360)       (30,405)       (58,9)         Library EMF Expenditure         6971 LI EMF Saltash Library Property Refurbishment       74,859       184,504       60,325       124,7	6922 LI Library Activities	2,597	2,544	1,848	696
Library Staff Expenses       24       2,301       0       2,3         Total Library Operating Expenditure       65,775       90,910       30,750       60,7         Total Library Operating Surplus/ Deficit       (64,049)       (89,360)       (30,405)       (58,9)         Library EMF Expenditure         6971 LI EMF Saltash Library Property Refurbishment       74,859       184,504       60,325       124,7	6975 LI Home Library Service	304	550	12	538
Total Library Operating Expenditure 65,775 90,910 30,750 60,7  Total Library Operating Surplus/ Deficit (64,049) (89,360) (30,405) (58,9)  Library EMF Expenditure 6971 LI EMF Saltash Library Property Refurbishment 74,859 184,504 60,325 124,7	6923 LI PWLB Loan Repayment & Interest	24,477	24,679	12,057	12,622
Total Library Operating Surplus/ Deficit (64,049) (89,360) (30,405) (58,9)  Library EMF Expenditure  6971 LI EMF Saltash Library Property Refurbishment 74,859 184,504 60,325 124,7	Library Staff Expenses	24	2,301	0	2,301
Library EMF Expenditure 6971 LI EMF Saltash Library Property Refurbishment 74,859 184,504 60,325 124,7	Total Library Operating Expenditure	65,775	90,910	30,750	60,160
6971 LI EMF Saltash Library Property Refurbishment 74,859 184,504 60,325 124,7	Total Library Operating Surplus/ Deficit	(64,049)	(89,360)	(30,405)	(58,955)
6971 LI EMF Saltash Library Property Refurbishment 74,859 184,504 60,325 124,7	Library EMF Expenditure				
		74,859	184,504	60,325	124,179
6972 LI EMF Library Equipment & Furniture 893 8,554 1,145 7,4	6972 LI EMF Library Equipment & Furniture	893	8,554	1,145	7,409
• • •	· · · ·		•	•	930
Total Library EMF Expenditure 75,752 193,988 61,469 132,5	Total Library EMF Expenditure	75,752	193,988	61,469	132,519

Total Library Expenditure (Operational & EMF)	141,527	284,898	92,220	192,678
Total Library Budget Surplus/ (Deficit)	(139,801)	(283,348)	(91,874)	(191,474)

<u>To/From Reserves & Budget Virements 2024/25</u>

1. Virement of Staff Salary budget £169,277, Staff Trainingbudget £1,182 & Staff Contingency £5,000 to Personnel budget - P&F 178/23/24

## <u>Key</u>

Spending is on target as predicted at this point in the financial year

Spending is higher than anticipated and needs to be monitored closely

Budget is overspent - requires investigation and recommend virement